

QC in 4 and the Role of Advisement in Academic Momentum Campaigns

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Overview of QC in 4 Program



- ▶ Established fall 2017 for first-time, full-time freshmen.
- ▶ Coordinated through Academic Advising Center.
- ▶ Opt-out Model: students can opt-out at any time.
- ▶ Students are in program until graduation.
- ▶ In order to provide greater access, all students regardless of special program affiliation enrolled as long as they are full-time.
- ▶ Goal is to increase retention and ensure four-year graduation rates for students in a majority of disciplines.
- ▶ Through mandatory advisement services, a student-signed Commitment Form, structured academic program maps, and assistance with providing unavailable courses that may delay graduation, QC in 4 emphasizes a partnership between the college and student in order to graduate on time.

QC in 4 Commitment Form

Students Sign Commitment Form at Freshman Orientation Outlining Responsibilities of the Student and Queens College Emphasizing Partnership Between Both

QC in 4
Fall 2018 – Spring 2022 Four-Year Graduation Commitment
for Incoming Freshmen

Name: _____ CUNYFirst ID: _____

QC in 4 is an exciting program at Queens College recognizing the importance of earning your bachelor's degree in four years. It is a partnership between Queens College and YOU, a commitment empowering you to achieve your educational goals. Since Queens College is dedicated to creating an environment that ensures your success, all students committed to the QC in 4 Program will have access to supportive advisement services, tools and resources to facilitate degree completion including Academic Program Maps that help you plan the path from College Freshman to College Graduate!

Student Eligibility

To be eligible for the Fall 2018 – Spring 2022 QC in 4 Program, students must satisfy the following conditions:

1. Be enrolled at Queens College as a **new full-time** freshman for the Fall 2018 semester.
2. Have appropriate high school preparation to pursue chosen course of study. *
3. Be interested in pursuing a Bachelor's Degree program that participates in the QC in 4 Program. Enrollment in non-degree, non-academic professional and public programs or other off-campus programs does not qualify. *

*Speak with an Academic Advisor in the Academic Advising Center for more information.

Student Responsibilities

In order to participate in the QC in 4 Program, I understand that I must meet the following responsibilities:

- Meet with an Academic Advisor in the Academic Advising Center prior to the designated enrollment appointment each semester to discuss course selection, progress toward graduation, and degree mapping.
- Declare an eligible major or take courses toward an eligible no later than the beginning of my sophomore year.
- Complete the appropriate credits and program requirements for my selected eligible degree program each academic year as per my Academic Program Map.
- Be continuously enrolled in and successfully complete each fall and spring semester at least 15 credits, or 30 credits per academic year by adding winter and/or summer coursework.

*Note: Most undergraduate degree programs consist of at least 120 credits to graduate. Summer and/or winter enrollment is not required but credits completed during the summer or winter sessions can be used toward the minimum credits required per semester for the selected eligible major. Any other interruptions of attendance, with the exception of participation in an approved permit or college-sponsored study abroad or service-learning experience, may result in disqualification from the program.

February 2018

2

- Resolve all holds on my CUNYfirst account that may delay timely enrollment each semester, including making sure that I meet with an academic advisor and that my tuition bill is paid before the deadline each semester.
- Submit applications for financial aid each academic year if requiring financial assistance: (<http://www.qc.cuny.edu/admissions/ta/Pages/default.aspx>).
- Understand that enrollment in additional minors, majors, certificates or changes of major, as well as the satisfaction of any requirements triggered by such additions or changes, must be completed within the original four-year period (before June 2022) in consultation with my academic advisor.
- Notify the College that graduation may be delayed due to course unavailability through needaclass@qc.cuny.edu during the enrollment period before the semester has begun and discuss any possible course substitutions with my advisor.
- Act on advice provided by my academic advisor in order to remain in good academic standing and to graduate within four years. I further understand that course withdrawals and zero-weighted grades of NC, WU, WN, WD, FIN, and F will affect my course sequencing, pre-requisite and co-requisite coursework, and will hinder my progress toward earning a degree in four years and may result in disqualification from the program.

Queens College Responsibilities and Program Benefits

As part of the QC in 4 Program, Queens College will:

1. Provide academic advising during the initial enrollment period at New Student Orientation and before registration each subsequent semester to review course selections from the recommended four-year Academic Program Map provided by the academic department/s.
2. Offer tools, including an online degree audit system and academic planner to monitor degree progress.
3. Continuous guidance by an academic advisor who will track degree progress each semester.
4. Ensure the availability of courses to enable the completion of the Fall 2018 – Spring 2022 four-year Academic Program Map.
5. Work with the academic department(s) for course substitutions, independent study assignment(s), or a requirement(s) waiver if you meet all conditions of the Academic Program Map but are unable to graduate with a bachelor's degree in four consecutive academic years due to course unavailability. If the Dean(s) of the division(s) determine that none of these adjustments is academically acceptable, Queens College will pay the tuition for you to take the course(s) required for degree completion within the next academic year at Queens College.

SAVE THE DATE: GRADUATION IS JUNE 2022! Welcome to the QC in 4 Program!

Student Signature: _____ Date: _____

To Learn More or Get More Involved: QCin4@qc.cuny.edu | QC.CUNY.EDU/QCin4 | Join the QC in 4 Group on Facebook

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2

QC in 4 Commitment Form: Highlights

Student Responsibilities:

- ▶ Meet with an Academic Advisor in the Academic Advising Center prior to the designated enrollment appointment each semester to discuss course selection, progress toward graduation, and degree mapping.
- ▶ Be continuously enrolled in and successfully complete each fall and spring semester at least 15 credits, or 30 credits per academic year by adding winter and/or summer coursework.
- ▶ Notify the College that graduation may be delayed due to course unavailability through needaclass@qc.cuny.edu during the enrollment period before the semester has begun and discuss any possible course substitutions with my advisor.

Queens College Responsibilities:

- ▶ Ensure the availability of courses to enable the completion of the Fall 2018 - Spring 2022 four-year Academic Program Map.
- ▶ Work with the academic department(s) for course substitutions, independent study assignment(s), or a requirement(s) waiver if you meet all conditions of the Academic Program Map but are unable to graduate with a bachelor's degree in four consecutive academic years due to course unavailability,. If the Dean(s) of the division(s) determine that none of these adjustments is academically acceptable, Queens College will pay the tuition for you to take the course(s) required for degree completion within the next academic year at Queens College.

Marketing and Proactive Advisement

- ▶ Normalizing Concept of Earning 30 Credits per Year:
 - ▶ Communications from Admissions begin upon acceptance.
 - ▶ [Updated QC in 4 website through Academic Advisement](#) .
 - ▶ Messaging at Freshmen Orientation and Commitment Form.
 - ▶ Advisors strategize earning 30 credits per year with winter/summer.
 - ▶ Students have QC in 4 holds (negative service indicators) on their CUNY First accounts requiring participants to meet with an academic advisor before registering for the following semester. These holds are during students' freshmen and sophomore years.
 - ▶ Interventions: students are contacted through Hobson's Retain reminding them of their advisement holds, credit benchmarks, and actions needed to be taken based on queries in CUNYFIRST.
 - ▶ Rigorous marketing through the "Plan. Earn. Complete." and "30-60-90-120" campaigns throughout student communications.



The “Plan. Earn. Complete.” Campaign



PLAN. EARN. COMPLETE.

Plan

Receive an Academic Program Map from your Academic Advisor on your chosen major and strategize how you will complete your degree. Planning early is KEY.

Earn

Stay on track earning at least 15 credits each semester and visit your Academic Advisor to make sure all of the credits you're earning are counting towards your degree.

Complete

Successfully complete all required coursework for your degree in four years and we'll see you at graduation!

Credit Accumulation Campaigns



Stay on track.

Take 15 credits a semester and you will be on track to graduate in four years. And if you're a full-time, in-state student, you can take 15 or even 18 credits each semester for the same cost as 12 credits.

Ready to register for additional classes? Get started by reviewing your academic plan with an advisor.

30
60
90
120

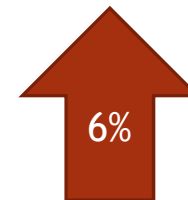
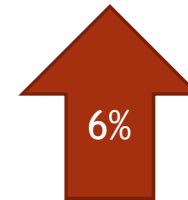
Plan.
Earn.
Complete.



Progress So Far

From the Office of Institutional Effectiveness:

- ▶ In fall 2016, 67% of full-time first-time freshmen registered for at least 15 credits in the fall; in fall 2017, that figure was 73%.
- ▶ In fall 2016, 48% of freshmen earned 15 credits in their first term; in fall 2017, 54% for the QC in 4 students.
- ▶ 93.6% of last year's full-time first-time freshmen re-enrolled in spring 2017; this year, 94.3% of our fall freshmen re-enrolled this spring. QC in 4 students were somewhat more likely to re-enroll this spring than were the small number of full-time first-time freshmen who were not in QC in 4 this past fall.



Questions

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